Notification of an event to the relevant commissioner

P.O.R. 9.1. Activity Rules – Application

...

b. The District Commissioner is responsible for approving all activities for Squirrel Scouts, Beaver Scouts, Cub Scouts, Scouts and Explorer Scouts. This will usually be by means of an informal system agreed between the District Commissioner and each Group Scout Leader or District Explorer Scout Commissioner.

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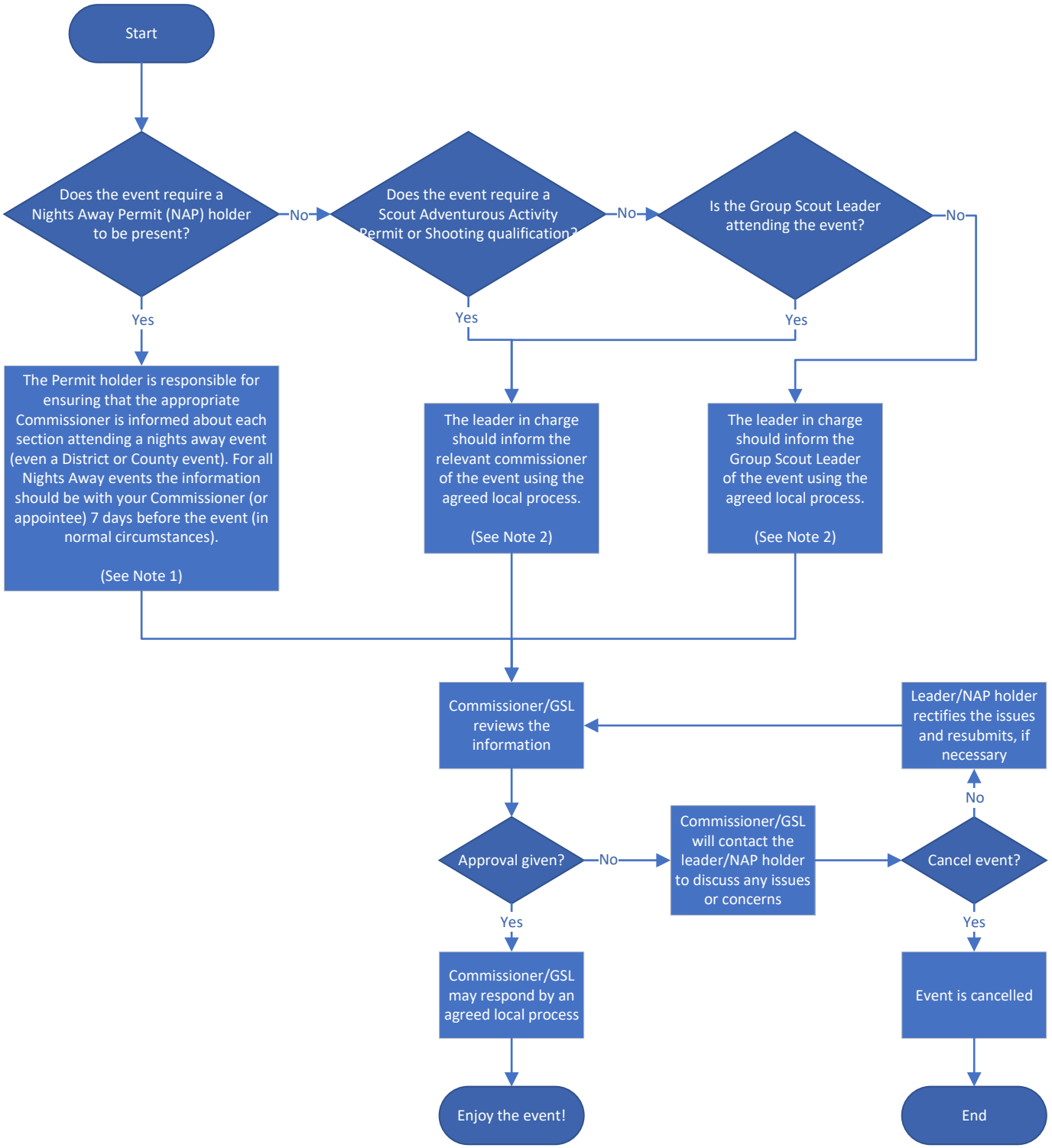
(See https://www.scouts.org.uk/por/9-activities/#9.1 for full details)



NOTES

1. How the information is passed on will depend on local arrangements (this may be for example by the Scouts' Nights Away Notification (NAN) form, telephone call, e-mail or online form). Please ensure that your GSL/DESC is also aware of the event.

The Nights Away Notification form and details of the Nights Away Permit Scheme may be found at https://www.scouts.org.uk/volunteers/running-your-section/nights-away-and-camping/nights-away-permit-scheme/.

Planning and Approvals of Nights Away Events

As part of the planning and preparation for the nights away activity the following documentation should be in place: programmes, attendance information, medical and emergency contact information for attendees, additional or third party Insurance details, InTouch system, menus and written risk assessments.

You are required to provide a written risk assessment along with the Nights Away Notification form to your Commissioner or their delegate. Other documentation (listed above) does not need to be provided with this form but must be available upon request.

2. Provide the relevant information to the commissioner to allow them to approve the event. E.g. details of the event including group/unit details, section(s), number of young people and adults expected to attend, activities, names of relevant adventurous activity permit holders, non-scout activity providers, additional or third party Insurance details, InTouch system, written Risk Assessment (must be available upon request), if the GSL/DESC is attending and or has been advised of the event. This is not an exhaustive list.